



June 6, 2020

Dear Parents,

Beginning June 15, 2020, Delaware starts to enter Phase 2 of reopening, and ALL child care centers can open. Edu-Care's reopening coincides with Phase 2 reopening; therefore, parents are not required to submit an essential personnel certification.

Following is the outline of our plan for Edu-Care's reopening on Monday, June 15, 2020. The plan was written in compliance with the regulations and guidelines by DSCYF (the Department of Services for Children, Youth & their Families), OCCL (Office of Child Care Licensing), CDC (Center for Disease Control) and DPH (Division of Public Health).

FOR PARENTS:

1. **Drop off/pick up.**

- a. Ideally, the same parent or designated person should drop off and pick up your child every day. If possible, older people such as grandparents or those with serious underlying medical conditions should not pick up children, because they are more at risk for severe illness from COVID-19.
- b. Only one family will be permitted at the front door to limit the direct contact with parents.
- c. Drop off and pick up must be done outside of the front door. A teacher will receive the child at the door, take the temperature of the child, and supervise the child washing his/her hands, before the child is escorted into the classroom. Hand hygiene stations will be set up at the entrance of the facility, so that children can clean their hands before they enter the classroom.
- d. Screening: Parents need to answer the below questions before the child enters the front door:
 - a. Does your child have a temperature higher than 99.5 degrees Fahrenheit?
 - b. Does your child have any of the following symptoms: fever, cough, shortness of breath/difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of smell or taste?
 - c. Has your children been in contact with a person with confirmed COVID-19 infection?

2. **Face Mask**

All adults and staff must wear face coverings while in the building.

Children under age 2 should not wear a face covering due to the risk of suffocation. For children 3 to 11 years old, wearing a face covering is optional.



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Cloth face coverings are required for children over age 12. Please see the DPH guidance regarding face coverings for children([COVID-19 Guidance Face Coverings for Children](#))

Parents who prefer their child to wear a face mask will be required to supply a face covering for their child and teachers will supervise and ensure that these are worn correctly by the child.

3. Pick Up

Parents will be contacted to pick up their child if he/she has a temperature higher than 99 degrees Fahrenheit, or show signs of illness. Sick children will be kept separate from well children in an isolation area until they can be sent home. The temperature of each child will also be taken after naptime and right before leaving school. These daily temperatures of children will be recorded by staff.

4.No parent is allowed to enter the school building. Please ring the doorbell on arrival and a staff will meet you outside the door.

SCHOOL OPERATION

1. The center will open at 7:00 am and close at 5:00 pm.
2. NO breakfast snack will be served, however children arriving between 7:00 am - 7:50 am can bring in their breakfast and eat in the classroom.
3. The use of all outside contractors, programs, and entertainment will be suspended except:
 - a. Contractors doing work outside of child care hours
 - b. Physical therapy/Occupational therapy appointments
 - c. Early Childhood Mental Health Consultants
4. Staff will wear cloth face covering at all times.
5. During nap time, the mats will be placed 6 feet apart, and children will be positioned head to toe.
6. During the school hours, the windows will be opened for a period of time to increase fresh air circulation in the classrooms.
7. If the weather permits, students outside play time will be extended for fresh air.
8. At circle time, the children will be seated 6 feet apart.
9. During class activities, staff will separate and keep children 6 feet apart. Activities will be limited to small groups where social distancing can be practiced.
10. There will be no special events such as festivals, large group holiday celebrations, and special performances.

CLASSROOM CLEANING

In addition to the ordinary cleaning and sanitation to clean our school, we will add the following:

1. Suspend use of sand and water table play
2. Suspend use of play-doh or other clay-like materials

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3. Suspend use of toys that children wear on their faces such as masks and goggles
4. Suspend the use of soft toys or other toys that cannot be easily cleaned or laundered.
5. Staff and children will wash hands upon entering the classroom and before snack and lunch and upon leaving and any other time as needed.
6. All hard surfaces will be sanitized twice a day and as needed.
7. All cleaning material will be kept secure and out of reach of children.
8. All toys will be separated for sanitizing immediately after being placed in a child's mouth.
9. All frequently touched surfaces (doorknobs, light switches, faucets and phones) will be sanitized frequently throughout the day
10. Children's books are not considered a high risk for transmission and do not need additional cleaning and disinfection procedures.
11. Each child's mat and bedding will be kept separate, and stored in individually labeled slots within the classroom and sanitized after each use.

STAFF

Staff will:

1. Supervise children when they use hand sanitizer to prevent swallowing alcohol.
2. Wear cloth face covering at all times.
3. Be vigilant and make a visual inspection of the children for signs or symptoms of illness.
4. Wash hands for 20 seconds upon entering the classroom and as needed throughout the day.
5. Separate and keep children 6 feet apart. Activities will be limited to small groups where social distancing can be practiced.

As we all know, safety recommendations can and will likely change in accordance to the state and federal government recommendations. We will continue to monitor and stay up-to-date with the latest recommendations by our government and will keep you informed of any changes.

Please don't hesitate to contact us with any question or suggestion.

Thank you for your cooperation as we move toward the reopening of our school on Monday June 15, 2020.

Sincerely,
Ann-Marie Gomez
Director